

**CRIME LAB DIR MEDICAL EXAMINATION DIV (L001N)**  
Role: CRIME LAB DIR MEDICAL EXAMINATION DIV (L001N)

### Position Information

Class Code: L001N

Grade: MP10

FLSA Status: EXEMPT

Salary Range: \$175,620.00 - \$270,455.00

### Summary

The Crime Laboratory (Lab) Director of the Medical Examination Division is responsible for directing activities such as autopsies, pathological and toxicological analyses, and inquests relating to the investigation of deaths occurring within a legal jurisdiction to determine cause of death or to fix responsibility for accidental, violent, or unexplained deaths. This position is governed by state and federal laws and agency policy.

### Functions

Directs the work activities of a professional support staff including interviewing and hiring, reviewing work, and evaluating the performance of incumbents. Performs medical examinations and autopsies, conducts preliminary examinations of the body to identify victims, locate signs of trauma, and identify factors that would indicate time of death. Inquires into the cause, manner, and circumstances of human deaths and establishes the identities of deceased persons. Directs activities of workers who conduct autopsies, performs pathological and toxicological analysis, and prepares documents for permanent records. Completes death certificates, including the assignment of cause and manner of death. Observes and records the positions and conditions of bodies and related evidence. Collects and documents any pertinent medical history information. Observes, records, and preserves any objects or personal property related to deaths, including objects such as medication containers and suicide notes. Performs other duties as assigned.

### Dimensions

Click to add description here

### Knowledge, Skills and Abilities

Knowledge of supervisory principles and practices. Knowledge of state budgetary, human resources, and purchasing procedures. Knowledge of organizational skills and practices. Knowledge of the principles and practices of modern medicine. Knowledge of the anatomy and physiology of the human body and the practices relating to the care and treatment of patients. Knowledge of characteristics of people with developmental disabilities. Ability to plan, organize, and oversee the work of subordinates. Ability to establish and maintain the physician/patient relationship. Ability to prepare reports and maintain files. Ability to communicate effectively

orally and in writing. Ability to read and interpret safety rules, operating/maintenance instructions and procedure manuals.



### Minimum Qualifications

The formal education equivalent of medical degree approved by the Council on Medical Education of the American Medical Association and successful completion of the internship or resident postgraduate requirements; plus ten years of progressively more responsible experience in the medical field, including five years in a professional managerial capacity.



### Licenses

Must be licensed as a Physician by the State Medical Board in accordance with ACA 17-95-401 and 403.



### Competencies



### Last Updated

Click to add description here