



## MINIMUM QUALIFICATIONS H8N - TAX EXAMINER

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This document includes the following levels:

Class Code	Class Title
H8N1XX	TAX EXAMINER I
H8N2XX	TAX EXAMINER II
H8N3XX	TAX EXAMINER III
H8N4XX	TAX EXAMINER IV
H8N5XX	TAX EXAMINER V



TITLE: TAX EXAMINER  
 CLASS CODE: H8N

Title / Class Code by Levels	Education/ Licensure/ Certification / Experience	Substitutions
TAX EXAMINER I H8N1XX	High school diploma or General Education Diploma (GED).  Two years of experience in an occupational field related to the work assigned to the position.	Additional appropriate education will substitute for the required experience on a year-for-year basis.
TAX EXAMINER II H8N2XX	High school diploma or General Education Diploma (GED).  Three years of experience in an occupational field related to the work assigned to the position.	Additional appropriate education will substitute for the required experience on a year-for-year basis.
TAX EXAMINER III H8N3XX	High school diploma or General Education Diploma (GED).  Four years of experience in an occupational field related to the work assigned to the position.	Additional appropriate education will substitute for the required experience on a year-for-year basis.
TAX EXAMINER IV H8N4XX	High school diploma or General Education Diploma (GED).  Five years of experience in an occupational field related to the work assigned to the position, one of which must have been at the level of a unit supervisor or equivalent.	Additional appropriate education will substitute for the required experience on a year-for-year basis.
TAX EXAMINER V H8N5XX	High school diploma or General Education Diploma (GED).  Six years of experience in an occupational field related to the work assigned to the position, two of which must have been at the level of a unit supervisor or equivalent.	Additional appropriate education will substitute for the required experience on a year-for-year basis.

The following is a summary of changes made to this minimum qualification.

Section / Paragraph	Change Description	Effective Date
Document	Part of the 2017 MQ Project New Format	May 1, 2017
H8N1XX	Standardized language and made the substitution statements consistent with a year-for-year methodology.	July 1, 2017
H8N2XX H8N3XX H8N4XX H8N5XX	Added experience substitution statements consistent with a year-for-year methodology.	August 16, 2017
ALL	Made grammatical changes.	October 23, 2017