

FY2024 CEC Recommendations

Thank you to those who attended the CEC recommendation meeting on Tuesday with Lori Wolff. For those who were not able to attend, you can view the recording [here](#).

Please mark calendars for the following CEC related events:

01/04/23 - 9am – 12:30pm CEC Committee Meeting – [Link](#)

01/11/23 - CEC Committee Meeting

01/12/23 - JFAC Special Hearing (Comp & Class Study)

01/13/23 - 10am MST DHR Overview of the legislative process for CEC - [Link](#)

01/20/23 - CEC Committee Reports to JFAC

01/27/23 - 10am MST DHR Overview of Statute/Rules that inform the CEC process - [Link](#)

02/17/23 - 11am MST* DHR and DFM will review the proposed guidance for CEC - [Link](#)

*Please note that this time has changed from the original communication

I-Perform Formatting Issues

Formatting issues in I-Perform can be frustrating when trying to complete evaluations. Below are some tips to help avoid those issues.

Here is the work-around instructions for avoiding formatting issues as a result of copy/pasting into I-PERFORM. These instructions can also be found by accessing the Supervisor Guide (page 22) on our website:

<https://dhr.idaho.gov/trainings/i-perform/>

1. Open any document or email that contains information required. Use your Microsoft Word copy feature to select the data you would like to copy.
2. Click on the Start icon in the lower left corner of your monitor screen.
3. In the Search programs and files field, type Notepad.
4. A new window will open, allowing you to now paste the information you copied into the open field. You will notice the lack of formatting available.
5. Now that the formatting is erased, you can again copy and paste it into I-PERFORM without carrying “junk” with it.

Please email iperform@dhr.idaho.gov regarding any I-Perform issues or questions.

Employee Engagement Survey

Overall, we had 74% participation rate statewide, which is a really great participation rate! The agencies where we had less participation tended to be the ones where their employees perform work outside of an office setting. In January, the survey results for the individual agency will be sent to Directors and HR. Each agency will have access to their own dashboard, so they can drill down into their agencies and see responses at an aggregate level (not individual). There are tools available within the platform to help agencies develop action plans in response to the feedback. Additionally, the vendor is working on an Executive Summary for the state, with the option for individual agencies to purchase Executive Summaries specific to their agency. DHR will schedule a call in January with Directors where they will analyze the results and helping us focus on key drivers to improve results. The comments are being sent to the Governor to review.

Additional Notes

This will be our last update in 2022. We hope these communications are helpful in keeping you up to date. Please let us know if there are any topics you would like to see included.

