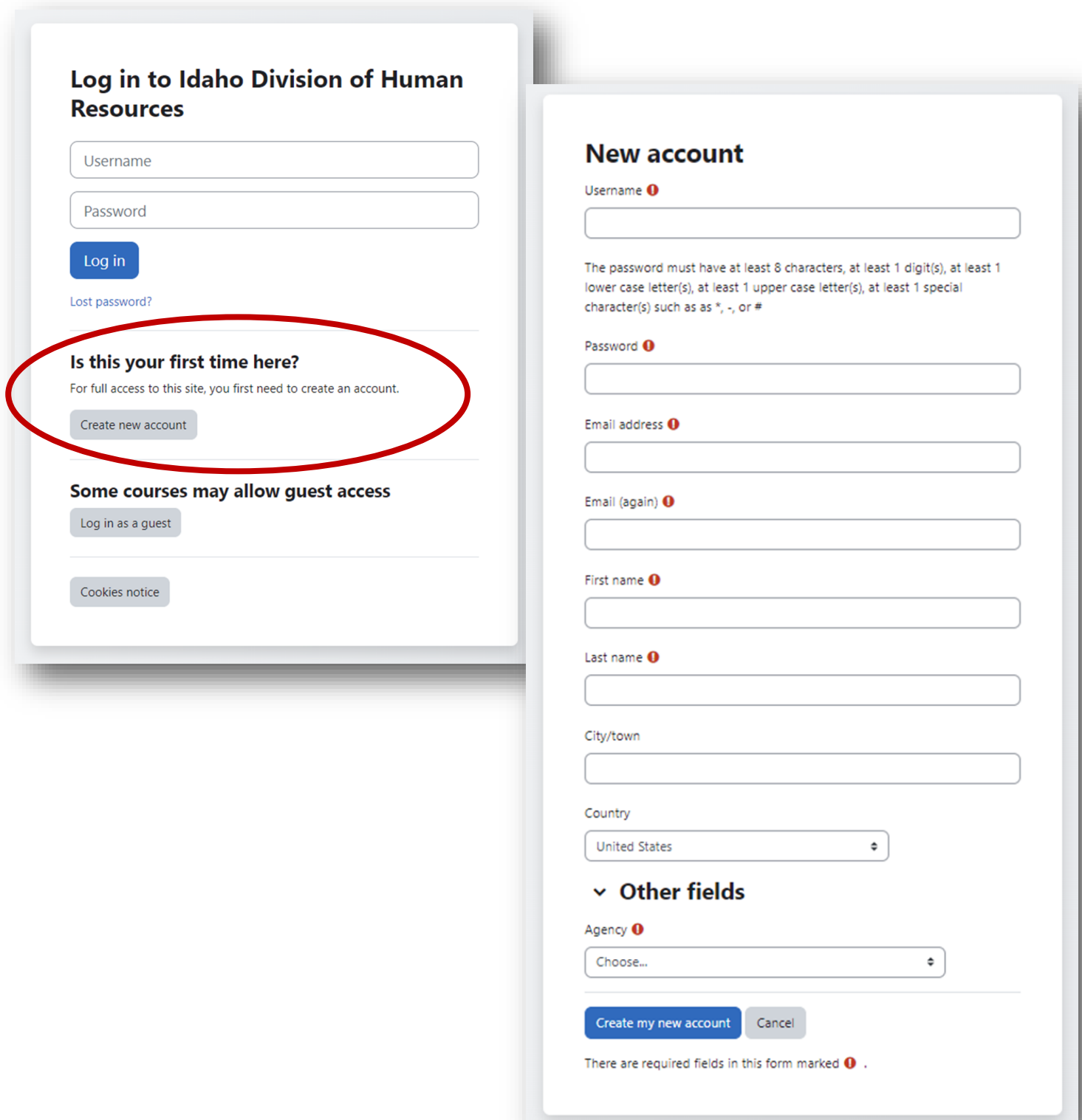


How to Create a New Account in Moodle & Access Micro Learning Archive for HR Employees

1. Visit <https://moodle-dhr.idaho.gov/>
2. Create a new account. *The username you create must be all lower-case. If you already have a Moodle account, log in and jump to Step 6.*



Log in to Idaho Division of Human Resources

Username

Password

Log in

[Lost password?](#)

Is this your first time here?

For full access to this site, you first need to create an account.

Create new account

Some courses may allow guest access

Log in as a guest

Cookies notice

New account

Username

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as as *, -, or #

Password

Email address

Email (again)

First name

Last name

City/town

Country

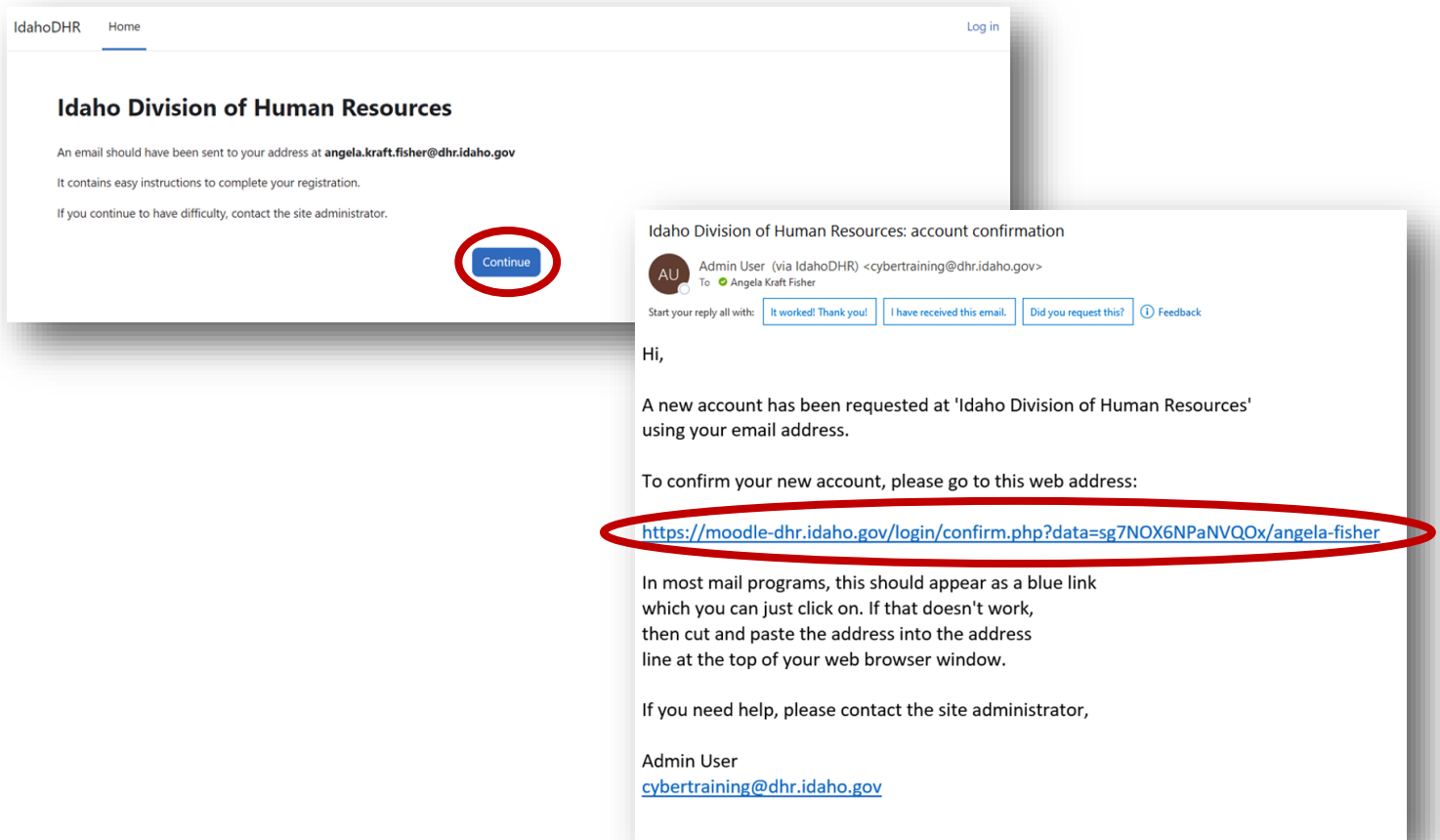
Other fields

Agency

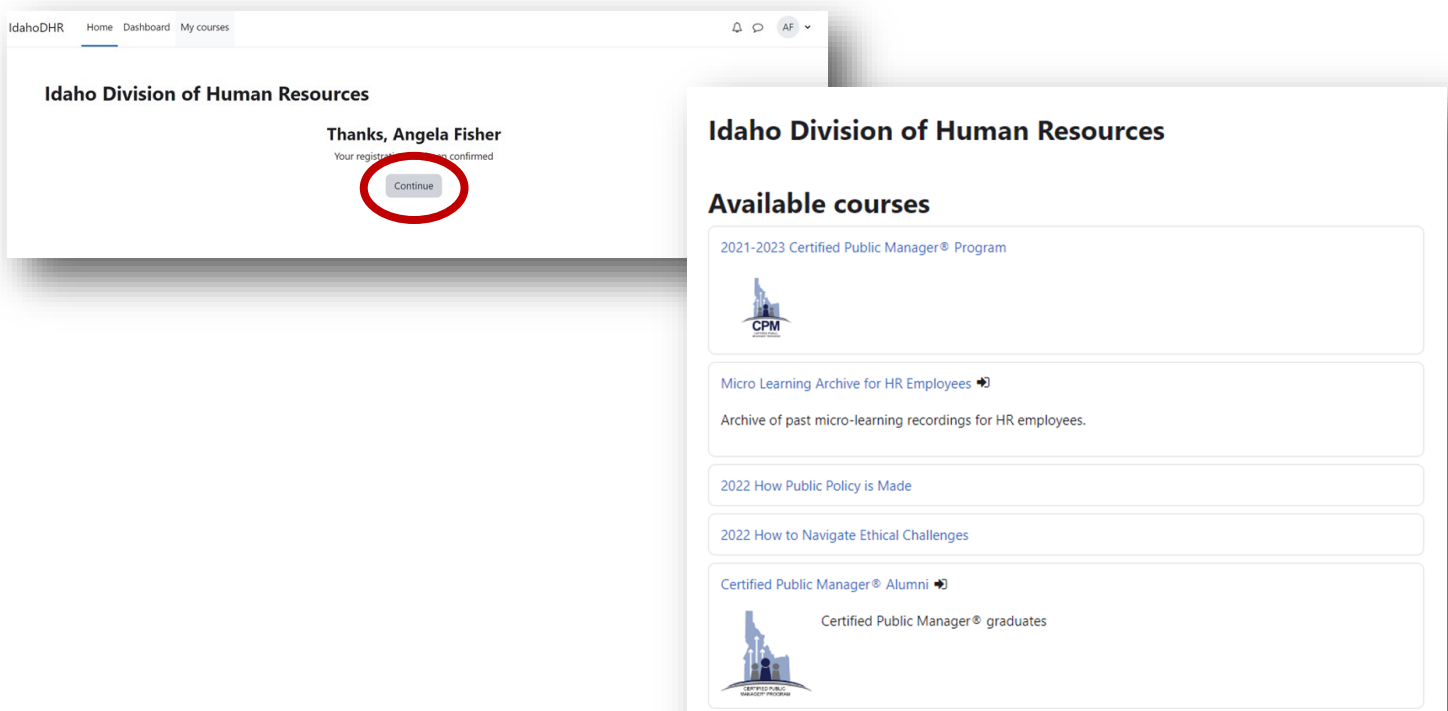
Create my new account **Cancel**

There are required fields in this form marked *****

3. Click continue and open the email send to you from *Admin User (via IdahoDHR)* <cyberstraining@dhr.idaho.gov>.
4. Confirm your new account by clicking on the link in the account confirmation email.




5. Click continue in Moodle window to access your new account and view available courses.



6. Click on Micro Learning Archive for HR Employees and click enroll me.

Idaho Division of Human Resources


Available courses

[2021-2023 Certified Public Manager® Program](#)


[Micro Learning Archive for HR Employees ➔](#)
Archive of past micro-learning recordings for HR employees.

[2022 How Public Policy is Made](#)

[2022 How to Navigate Ethical Challenges](#)

[Certified Public Manager® Alumni ➔](#)
 Certified Public Manager® graduates

[How to Navigate Ethical Challenges](#)

[How Public Policy is Made](#)

[East Certified Public Manager Program 2019-2021](#)

Micro Learning Archive for HR Employees Enrollment options

[Micro Learning Archive for HR Employees ➔](#)
Archive of past micro-learning recordings for HR employees.

▼ **Self enrollment (Student)**
No enrollment key required.

[Enroll me](#)

7. View the available recordings!

IdahoDHR Home Dashboard My courses

✕

▼ General
Announcements

▼ Workers' Compensation P...
Preferred Providers Recording

▼ Entrance Probation [10/12...
Entrance Probation Recording

Micro Learning Archive for HR Employees

Course Participants More ▼

You are enrolled in the course. ✕

➤ General [Expand all](#)

➤ Workers' Compensation Policy: Preferred Providers [10/28/22]

➤ Entrance Probation [10/12/22]