



# Information & Updates

## 05.12.23

### Luma Corner

#### Luma Training

If you have been unable to attend the Luma trainings you can access the recordings from the past trainings and view the schedule for future trainings at [https://idahosco.servicenowservices.com/sp?id=kb\\_article&sysparm\\_article=KB0012267](https://idahosco.servicenowservices.com/sp?id=kb_article&sysparm_article=KB0012267). You will need to login to your SCO account to access the recordings and view the schedule.

If you have submitted an inquiry to the SCO Luma training team email, please note it may take them a few days to respond to your inquiry.

#### Luma Hires of 6/20 (See Attachment) & Freeze Plan

Recruiting - Although its not specific in statute or rule about documenting the hiring list number, We will continue to document it in the comments of the work assignment box.

### ADA & EO Update

#### Reminder Animals in the Workplace - Optional Training

We realize this conflicts with some Luma training so please do not worry if you cannot fit this into your schedule. It is completely optional, will be recorded, and will likely be offered again:

#### Service Animals and Emotional Support Animals Micro Training:

- Presenter: Ben Earwicker with the Idaho Human Rights Commission
- Date: Tuesday, May 16th
- Time: 2:00-2:45pm MT
- Virtual: Zoom Meeting

<https://us06web.zoom.us/j/86110325483?pwd=eHcwMk5GeUNSbnlNQ3BMdHdkckpuZz09>

Meeting ID: 861 1032 5483

Passcode: **145934**

*Persons with disabilities may send reasonable accommodation requests for this training directly to [janelle.mcdonald@dhr.idaho.gov](mailto:janelle.mcdonald@dhr.idaho.gov) or 208-854-3077. Requests should be submitted 72 hours in advance.*

### Current Openings

- Department of Correction – Human Resource Associate (05158) – Boise – Closes 5/18/23 - #19394
- Department of Environmental Quality – HR Generalist (Human Resource Specialist, 05141) – Boise – Closes 5/23/23 - #1262
- Idaho State Police/DHR Human Resource Officer (05131) – Meridian – Closes 5/21/23 - #19397
- Idaho State Liquor Division - Human Resource Specialist (05141) – Boise – Closes 5/24/23 - #19060
- Department of Correction - Human Resource Specialist (05141) – Boise – Closes 5/18/23 - #19393
- Idaho State Board of Education - Human Resource Specialist, Senior (05134) – Boise – Closes 5/23/23 - #19409

### Training

#### Have an HR Professional Training Request?

Please contact Claire Russell at [claire.russell@dhr.idaho.gov](mailto:claire.russell@dhr.idaho.gov)

### DFM Staff Reassignments

DFM has some new staff and has reassigned some of their analysts. To see the breakdown of agency assignments, please check their website

<https://dfm.idaho.gov/analystassignments/>

<https://dfm.idaho.gov/about-dfm/about-budgetbureau/>

### Health Clinics

Recently we've received several inquiries about health clinics (blood drives, flu shot clinics, mammogram clinics) and the ability for an agency to coordinate their own. DHR will continue to coordinate a few blood drives and flu shot clinics throughout the year. If an agency would like to coordinate additional health clinics for their employees they are encouraged to do so.

### DHR Summit

There is still time to submit photos to be included in the summit presentation. This is a great opportunity share all the fun and memorable times we have created with our HR teams. If you have any questions or concerns about the use of the photos, feel free to contact Carrie Cloud. To submit photos, please email Carrie Cloud directly at [Carrie.Cloud@dhr.idaho.gov](mailto:Carrie.Cloud@dhr.idaho.gov) no later than May 19th.

### Public Employee Recognition Week

Governor Little and Lt Governor Bedke were proud to shake the hands of our amazing state employees on Wednesday and thank them for their dedicated service to the people of Idaho. We hope all employees felt appreciated this week during Public Employee Recognition Week!

