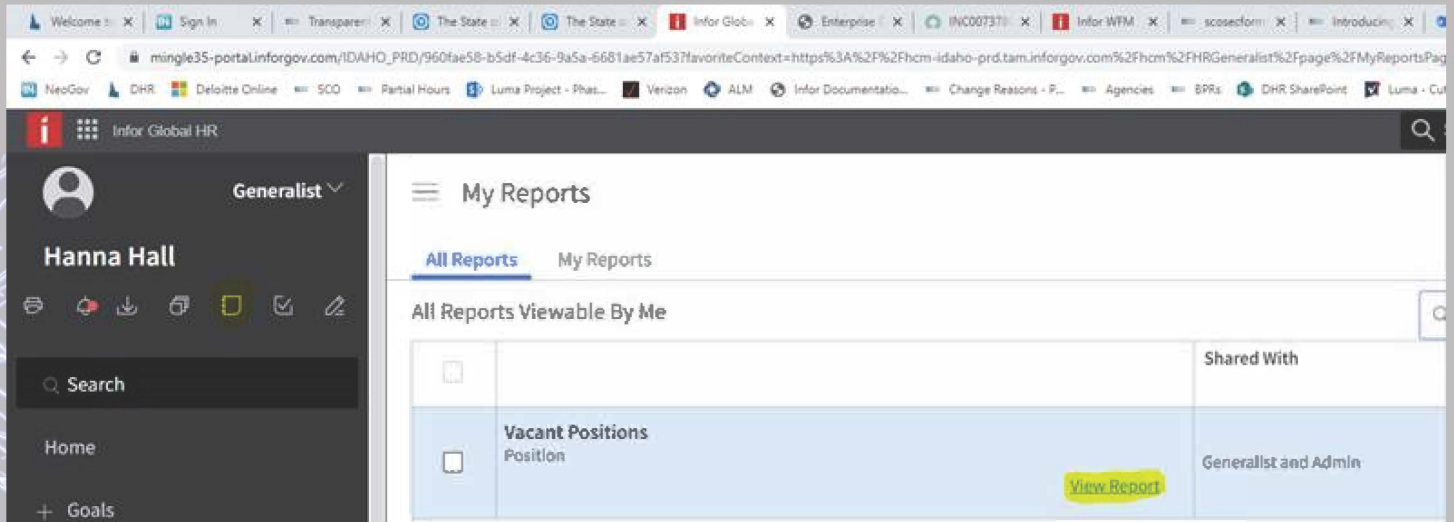




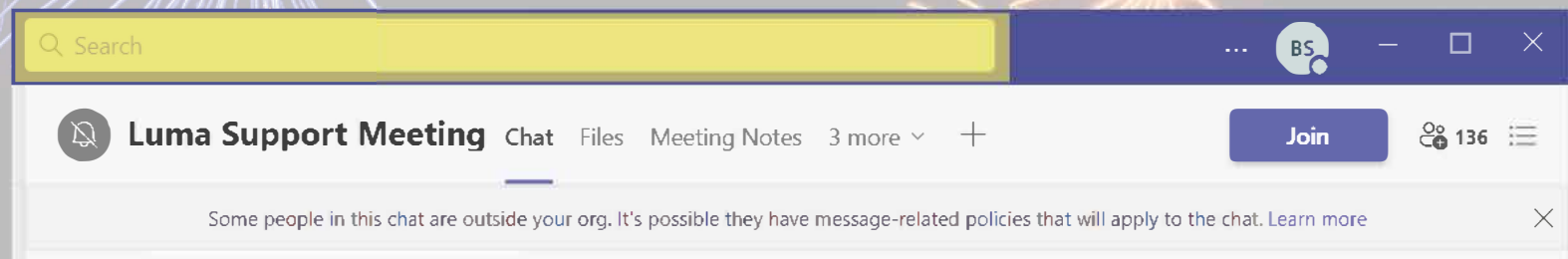
Vacant Positions Report in Luma

The vacant positions report is now in Luma. HR Generalists and Administrators have access to the report by clicking on the notebook under their name and clicking view report.



Luma Support Meeting Chat

The Luma Support Meeting Chat is still live and people continue to use it. If you have questions that you know were answered in the chat you can search the chat. Simply select the chat you want to search in and utilize the search bar at the top.



Incorrect Action

If you make an incorrect action, don't submit another action. Go into "my action" right click withdraw or have the person in the approval process send it back.

SNOW Tickets

Please do not submit multiple SNOW tickets for the same action. If you have resolved your issue, please email your expert user to have them resolve the ticket.

Payroll

DHR employees do NOT need to do cost accounting (Agency, Cost Center, Appropriation are NOT to be completed). Use the weekly timesheet only.

Current Vacancies

There are currently no HR vacancies

Securely Logging Out of Luma

[Here is the link](#) for instructions on how to securely log out of Luma.