



Information & Updates

07.07.23

DHR Employee Information & Resources

A new page has been added to the DHR Information Center titled [DHR Employee Information & Resources](#). Information such as the [DHR Cell Phone Request Form](#), [Purchasing Card Request Form](#) and employee handbook can be found on the page. If you need a DHR Purchasing card or would like to request cell phone reimbursement or a state-issued phone, please complete these forms (along with appropriate approvals) and submit to Paige.

Luma Corner

Required Fields in Luma

The document that Hanna Hall put together for required fields in Luma for HR is available [here](#) on the DHR Information Center.

Luma Benefit FAQ- OGI

Please click [here](#) to access the Luma Benefit FAQ's page from Office of Group Insurance.

DHR Blood Drive Information

State of Idaho blood drives are back! If you need help scheduling your appointment, or for more information, please contact Claire Russell at claire.russell@dhr.idaho.gov or click [here](#).

Email Signatures

If you want to use the DHR logo and signature, [here](#) is the updated version.

FMLA Forms Are Usable Even with Old Date

June 30, 2023, has come and gone, but the Family and Medical Leave Act (FMLA) forms with that expired date can still be used, according to the U.S. Department of Labor (DOL).