

Information & Updates

9.22.23

SharePoint Micro-Learnings

DHR has past micro-learning recordings posted on the DHR SharePoint site on the [HR Training Page](#) under the Training tab. For more information on future micro-learnings, please visit the DHR SharePoint [Upcoming Events](#) page where future topics, dates, times and links can be found.

Upcoming Micro-Learnings

DHR is offering micro-learnings on a wide range of topics that are held every Wednesday from 2pm MT – 3pm MT. For more information on these micro-learnings, please visit the DHR SharePoint [Upcoming Events](#) page to find the trainings listed below:

- 9/27/23 - [L&D and Cybersecurity](#) with Kate Nihipali and Claire Russell
- 10/4/23 - [Hire and Benefits \(refresher\)](#) with Hanna Hall
- 10/11/23 - [Employee Relations](#) with Haley Westenskow
- 10/18/23 - [Leave of Absence](#) with Courtney Butler and Michelle Peugh
- 10/25/23 - [Jobs and Job Country Attributes, FTE and Annual Hours and Position Monitoring](#) with Logan Klaas
 - FTE and Annual Hours with Hanna Hall
 - Position Monitoring with Hanna Hall
 - ***This session will take place from 2:00pm – 3:15pm to accommodate three topics.***

Update to Micro-Learnings Links

The links for the upcoming DHR micro-learnings have been changed from Microsoft Teams to Zoom. If you have visited the DHR SharePoint site and downloaded the calendar link, please make sure to go back into SharePoint to the Upcoming Events tab and re-download the updated calendar links.

Adding Micro-Learnings to Personal Calendar

In addition to the micro-learning information being posted, you are also able to add it to your personal calendar. To have the learnings added, please follow the instructions below:

- Visit the DHR SharePoint homepage, on the right side of the page you will see an Upcoming Events calendar.
- Please click on which event you are interested in attending; it will redirect you to the specific event page.
- You will see a link to follow that says, “Add To My Calendar”, click the link and follow the prompts.

If you are still unable to have events added to your calendar, please reach out to [Brennan Serrano](#).

Public Sector EEO and Employment Law Update

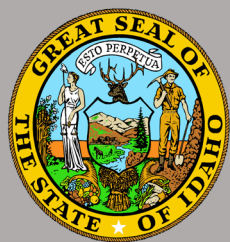
Senior Deputy Council Andy Snook recently attended a NELI webinar titled 2023 Public Sector EEO and Employment Law Update. The document found [here](#) was provided during the webinar. Please review this document and if some interest in particular sections arise, we can do some follow up training for DHR staff.

Current Openings

[Human Resource Specialist](#) Idaho Transportation Department, **Lewiston**

[Human Resource Specialist, Sr.](#) Idaho Department of Juvenile Corrections, **Boise**

[Human Resource Officer](#) Idaho State Liquor Division, **Boise**



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October Cybersecurity Campaign

The October Cybersecurity Campaign will run October 2 through October 31. In preparation for the campaign to be in Luma L&D, system admins will receive an email by the end of day today with detailed instructions and a reference guide. All state employees will receive an email early next week notifying them of the upcoming campaign. Everyone will be automatically enrolled and have access to the training activity on October 2. Please direct all questions to cybertraining@dhr.idaho.gov.

Workers' Compensation Preferred Provider List Update

The Workers' Compensation preferred provider list has been updated to include St. Luke's On-Demand as a preferred provider for areas where St. Luke's was already the preferred provider. The St. Luke's On-Demand program is a virtual telehealth program. The updated preferred provider list can be found here: <https://dhr.idaho.gov/wp-content/uploads/2023/01/Employer-Preferred-Provider-List-08.29.23.pdf>

St. Luke's On-Demand Instructions can be found here: <https://dhr.idaho.gov/wp-content/uploads/2023/01/Occupational-Health-Video-Visits-State-of-Idaho-01.24.23.pdf>

Boise State Veteran Hiring Event

This event brings together veterans who want to work with employers who want to hire them. The campaign is the result of a partnership among Boise State University, Veterans Service Center, the Idaho Department of Labor and employers.

When: Friday, October 27th 1PM – 4PM

Where: Boise State University

1700 University Drive, Boise

Student Union – Jordan Ballroom

For more information and to reserve a table, please contact Mike LeDuc at Michael.LeDuc@labor.idaho.gov or call 208-332-3575 ext. 3609

Introducing the DHR Quarterly Peak!

The DHR Quarterly Peak is our new communication that will be dedicated to all the highlights or “*peaks*” that are taking place around the HR world in the State of Idaho. Topics can include celebrations of accomplishments such as certifications, state service anniversaries, retirements, or any other noteworthy achievement or success of DHR employees!

We need your help to recognize our colleagues! Please submit any shout-outs or notable items from the most recent quarter (July-September 2023) to Brennan at Brennan.Serrano@dhr.idaho.gov by Thursday, Sept. 28th to be included in this quarter's newsletter to be sent October 6th.