

### **HOW TO REGISTER:**

Please be aware that employees cannot directly access the course catalog in Luma. To explore available session options, visit the DHR Website.

When registering for a session, collaborate with your supervisor or HR Team.
Supervisors, please refer to the "Enroll My Staff in Training QRG" for guidance. Keep in mind that the catalog view, accessible through your Manager role, is statewide. Do not enroll your staff in other agency trainings without obtaining permission from that agency. To find a list of available DHR Trainings, search for "DHR" in the Activity ID field.

For enrollment assistance or if you have any questions, feel free to contact Paige Leatham at paige.leatham@dhr.idaho.gov.

### **CONTACT US**



### **SUPERVISORY ACADEMY**

Choose from in-person or online sessions!
Discover best practices from supervising a team. You
must be a current supervisor to participate.
Cost: FREE!



# CRUCIAL CONVERSATIONS FOR MASTERING DIALOGUE

Choose from in-person or online sessions! Learn powerful skills for working through disagreement to achieve better results. Cost: \$224.00



## CRUCIAL CONVERSATIONS FOR ACCOUNTABILITY

Choose from in-person or online sessions! Learn to hold anyone accountable, no matter their power, position, or authority. Cost: \$224.00 full class / \$160 add-on class\*

\*Add-on option is only available to individuals who have completed Crucial Conversations for Mastering Dialogue.



#### **GETTING THINGS DONE**

Choose from in-person or online sessions!
Walk away with skills to improve focus and productivity while
reducing stress and burnout.
Cost: \$183.00

