



DHR Operations Weekly Communication

1.12.24

Administrator Announcement

Janelle White Named DHR Administrator



Governor Brad Little announced today his appointment of Janelle White to serve as the administrator of the Division of Human Resources (DHR).

“Janelle is an experienced leader who has helped implement transformative human resources practices within Idaho state government, and I have a lot of confidence in her ability to continue bringing strategic alignment to our state workforce priorities,” Governor Little said.

Click [here](#) to read the full press release.

CEC Update

CEC Committee Meeting Rescheduled

The CEC Committee is rescheduling the **January 12, 2024**, meeting due to inclement weather. The meeting will take place on **Monday, January 15, 2024, at 4:00pm**. The agenda will stay the same and can be viewed [here](#). The link to the livestream can be found on the [Legislative Services website](#).

Prior CEC Committee Meetings

- [Tuesday, December 12th 2023](#)

Employee Corner

Layoff Process and Training Schedule

Agencies will begin to add layoff candidates to their requisition starting January 18th. If someone from your agency has not been able to attend the last two microlearning's, please ensure someone from your staff attends the final microlearning:

[Wednesday, January 17th at 8:00 am MT](#)

Employee Corner

DHR Weekly Communication Searchable Archive

DHR has created a [searchable archive](#) of the Weekly Communications located on the DHR SharePoint site's [Communications page](#). This archive was created to allow staff to easily search for content within past weekly communications.

Gem Connection January Edition

The January edition of the Gem Connection Newsletter is available. To read, please click the logo below. This newsletter is filled with health and wellness tips, education savings, agency highlights, and other interests like recipes, professional development recommendations, and more. Click [here](#) to view past editions. **Please remember to send this newsletter to all your agency's employees!**



Current Openings

[HR Business Partner III – Lead Recruiter](#) – Idaho Department of Health and Welfare (Boise)

[HR Business Partner III](#) – Idaho Department of Juvenile Corrections (Boise)

[HR Business Partner I – Recruiter](#) – Idaho Transportation Department (Boise)

Annual Reminders to All Employees

As we welcome a new year, employees are encouraged to review and, if needed, update the following information for their personnel file. Each item below is linked to a QRG with instructions. Contact your supervisor with questions.

Review/Update Personnel Information in Luma:

- [Personal Contact and Emergency Contact Information](#)
- [Life Insurance Beneficiary Designation](#)
- [Federal and State W-4](#)

Other Information to Review:

- [PERSI Beneficiaries](#) (updates are made in myPERSI.idaho.gov, not Luma)

Training Updates

February DHR Micro-Learning

Enrollment is now open for next month's micro-learning, Legislative Process and Update, scheduled for Wednesday, February 14 at 2:00 PM MT! Visit the [DHR Employee Training](#) page on SharePoint for enrollment instructions and upcoming monthly topics. Email dhrr.training@dhrr.idaho.gov with questions.

Staffing Announcements

Welcome Brianne “Bri” Watkins – HR Officer

Idaho Division of Veterans Services

The Idaho Division of Veterans Services is proud to announce the hiring of Brianne Watkins as their new Human Resource Officer.



Welcome Brianne "Bri" Watkins, IDVS's new Human Resource Officer. With over 20 years of HR experience at the Department of Health and Welfare, Bri started in Region 1, supervising HR staff statewide. A University of Idaho graduate with majors in HR Management and Production/Operations Management, she began her career at SL Start and Associates. Bri's passion for HR lies in supporting employees, supervisors, and managers for successful careers.

Born and raised in St. Maries, south of Coeur d'Alene, Bri returned to her roots after college. Outside of work, she and her husband, Lane, are dedicated to their daughter's games. Formerly a coach, Bri now enjoys being a fan but doesn't shy away from offering advice to her husband, who coaches the high school softball team. Summers are spent camping on the St. Joe River and exploring North Idaho's trails, roads, mountains, and lakes with family and friends.

Welcome Paige Bongiorno – Career Outreach Manager

Idaho Division of Human Resources (Central Office)

The Idaho Division of Human Resources, Central Office, is proud to announce the hiring of Paige Bongiorno as their new Career Outreach Manager!



Paige Bongiorno, an Idaho native, graduated from the College of Western Idaho with an Associate Degree in Administrative Support. She started her career in state government at Idaho Career Technical Education and later played a key role in establishing the Idaho Workforce Development Council. With over five years of experience there, she gained skills in project management, workforce development, accounting, and HR.

After a brief stint as the Workforce Development Specialist at the Idaho Community Health Center Association, Paige is now back with the State of Idaho as DHR's Career Outreach Manager. Passionate about serving others and contributing to Idaho's workforce, Paige also enjoys all things pink, cows, Disney, and spending time with her two pups, Piper and Gunther.