

Information Technology Resource Management Council (ITRMC)  
**Idaho Geospatial Council – Executive Committee**

**Meeting Minutes: February 17, 2011**

*(To be approved)*

The February 17, 2011 meeting of the Idaho Geospatial Council – Executive Committee was held in Room 302 of the LBJ Building, 650 West State Street, Boise, Idaho.

**ATTENDANCE**

**Members/Alternate(s) Present:**

Jacob Mundt, Chair, Ada County WPM  
Charlla Adams, Boise State University  
Dave Christianson, Kootenai County (phone)  
Gail Eckwright, INSIDE Idaho (phone)  
Gail Ewart, Idaho Geospatial Office  
Danielle Favreau, Dept. of Water Resources (phone)  
Diane Holloran, HDR Engineers  
Jerry Korol, Natural Resources Cons. Services (phone)  
Brian Liberty, Idaho Power  
Donna Phillips, City of Haden (phone)  
Donna Pitzer, Bureau of Reclamation (phone)  
Frank Roberts, Coeur d'Alene Tribe (phone)  
Loudon Stanford, Idaho Geological Survey (phone)  
Scott Van Hoff, US Geological Survey (phone)  
Keith Weber, ISU GIS Center

**Others Present:**

Sally Brevick, Office of the CIO  
Michael Ciscell, Dept. of Water Resources  
Bruce Godfrey, INSIDE Idaho (phone)  
Sarah Higuera, Canyon County Assessor  
Anne Kawalec, Ada County Assessor  
Lori Porreca, Federal Highway Administration  
Craig Rindlisbacher, Madison Co. / City of Rexburg  
Paul Reyes, Idaho Geospatial Office  
Eric Smith, Memory Media GIS (phone)  
Gary Wilbert, Idaho Power

**WELCOME**

Jacob Mundt welcomed everyone to the first official meeting of the IGC-EC under the new membership. A roll call of members was taken and non-members were introduced.

**APPROVAL OF PREVIOUS MINUTES – December 16, 2010**

**MOTION: Donna Phillips moved and Keith Weber seconded a motion to approve the December 16, 2010 minutes as presented; the motion passed unanimously.**

**APPROVAL OF PREVIOUS MINUTES – February 3, 2011**

**MOTION: Keith Weber moved and Gail Ewart seconded a motion to approve the February 3, 2011 minutes as presented; the motion passed unanimously.**

**ITRMC Governance Review**

Gail Ewart reported that strategic planning for, and governance of, information technology across state agencies is currently being reviewed. It is anticipated that a recommendation will be made to the IT Resource Management Council (ITRMC) at the April 27 meeting. Gail advised that she is participating in these discussions and therefore invites ideas and comments from the GIS community for her to share.

**Parcel Data Exchange Standard**

Anne Kawalec presented the Parcel Data Exchange Standard which, in addition to herself, was developed by Michael Ciscell (Water Resources), Sarah Higuera (Canyon County Assessors), Michele Porter (BLM) and Gary Wilbert (Idaho Power). This Standard supports a statewide dataset and establishes minimum

attributes that will integrate with other framework standards. The Standard is currently available at <http://gis.idaho.gov/portal/Framework/Cadastral/ParcelFrameworkStandard120210rev.pdf>

**MOTION: Diane Holloran moved and Keith Weber seconded a motion to forward the Parcel Data Exchange Standard to ITRMC for establishment; the motion passed unanimously.**

### **BLM Pilot**

For the past couple of years, the focus of the Cadastral Reference Workgroup has been improving the PLSS (Public Land Survey System) in Idaho. A pilot is underway to develop proven pathways for technical, process and collaborative approaches to achieve single authoritative version of Cadastral Reference. Organizations participating in this pilot are BLM Idaho State Office, BLM Denver GCDB Program Office, Idaho Geospatial Office, US Bureau of Reclamation (Snake River Area Office), State Tax Commission, Cassia County and Ada County. Donna Pitzer outlined the scope of work for the Pilot, the goals of which are to:

- demonstrate a workable distributed stewardship design and collaborative process
- develop a method for blending BLM inputs and all other inputs into a single output
- identify where surveying ends and GIS begins
- propose stewardship boundaries and responsibilities.

### **RRC Business Planning Report**

Keith Weber presented the business plan for the East Idaho RRC which, along with related documents, can be used as template for other RRCs. (<http://giscenter.isu.edu/research/Techpg/caprrc/index.htm>)

**MOTION: Donna Phillips moved and Gail Ewart seconded a motion to establish the East Idaho Regional Resource Business Plan; the motion passed with Danielle Favreau and Brian Liberty abstaining.**

### **NSDI CAP Application**

A new CAP grant has been awarded for a multi-state project between Idaho and Montana involving geodetic control and cadastral reference. Donna Pitzer explained that the first part of the project involves the expansion of Montana's control point database to include Idaho control point information; and the second part is to write a business plan on how to sustain a control point database and real-time network through a Regional Geodetic Reference Center. There will likely be a panel discussion regarding this project at the Intermountain GIS Conference in March (21<sup>st</sup> – 25<sup>th</sup>) in Pocatello.

### **TWG SUMMARIES**

Gail Ewart and others provided updates from the various Technical Working Groups covering the past year, these updates will be included in the annual ITRMC report – see attached summaries.

### **NEXT MEETING**

The meeting adjourned at 11:31 AM; the next meeting is scheduled for April 21, 2011.

Respectfully submitted,



Sally Brevick, Office of the CIO